



Dear Travel Partner,

Thank you for your interest in booking Royal Caribbean Cruises, Celebrity Cruises & Azamara Club Cruises. This letter outlines our new agency setup requirements to allow us to register your agency in the RCI Cruises Ltd. database. The following steps are required to be complete for a successful registration.

- To register with Royal Caribbean your agency must provide one of the following below.
  - IATA Registration Number
  - ATAS Registration Number
  - A letter from your bank confirming Agency's bank details

- The attached below form (see page 2) must be completed in full. As part of your registration your agency will also be connected to Royal Caribbean International's online agent website Cruising Power. Some of the benefits of Cruising Power are listed below.

- Access to our live reservations system – Espresso.
- Access to up to date product information and deck plans.
- Reporting tools to keep track of all your bookings.
- Apply for Travel Agent Reduced Rates (on applicable sailings).
- Training programs and access to Webinars.

Username & password details will be forwarded to your agencies generic email address once complete.

During the setup period we will continue to accept, and hold, your agencies bookings as a direct reservation. We require the form to be returned to us within a 48 hour time frame, after which all bookings will be transferred to your agency with your agencies applicable commission included.

Once again, thank you for your support and we look forward to our future business relationship.

Peter McCormack  
National Sales Manager  
RCI Cruises Ltd.



## New Agency Set-up Request Form

<b>Agency Name</b>	
<b>Telephone (Including Area Code)</b>	
<b>Fax Number (Including Area Code)</b>	
<b>Agency Administrator (Manager)</b>	
<b>Licence Number</b>	
<b>IATA/TIDS Number</b>	
<b>ABN/TAANZ</b>	
<b>Address 1</b>	
<b>Address 2</b>	
<b>Address 3</b>	
<b>Suburb</b>	
<b>State</b>	
<b>Post Code</b>	
<b>Country</b>	
<b>Generic Email Address</b>	
<b>Affiliation/Head-office</b>	

If your agency has any existing bookings that you need transferred to your agency, please list the reservation numbers in the below boxes provided.

<b>Booking ID #:</b>	<b>Booking ID #:</b>
<b>Booking ID #:</b>	<b>Booking ID #:</b>

Sign up below to receive Royal Mail, our free weekly HOT offers newsletter.

<b>Email addresses to subscribe:</b>	1.
	2.
	3.
	4.

**Please return the form to:**

**Attention:** Inside Sales  
**Email:** [tradeau@rcclapac.com](mailto:tradeau@rcclapac.com)  
**Phone:** 1300 754 500

If you require any further information please contact our office on the email address above.

We aim to complete all sign-ups within 5 working days from receipt of set-up request